



JANUARY 25 - APRIL 30, 2021

Taxpayers can drop-off **copies** of tax forms Monday through Friday,
8am - 5pm at Community Action Agency (2nd floor lobby) or
call **(513) 569-1840, option 4** to obtain a link to upload your tax forms.

PLEASE PROVIDE **COPIES OF THE FOLLOWING TAX DOCUMENTS:**
(The documents you provide will **NOT** be returned to you.)



Photo ID

for primary taxpayer and
spouse, if applicable,
Spouse must be present.



Social Security Card

or ITIN (Individual Taxpayer
Identification Number) notices or cards
for everyone listed on tax return.



Income Statements

All W-2's, 1099's, 1098,
bank/financial statements.



Other Documents

Proof of expenses such as:
home, medical, charitable,
etc.



Healthcare Statements

Healthcare Statement Forms: 1095-A,
1095-B, or 1095-C.



Account Information

Account and routing
numbers for direct deposit.

*Income below 400% of Federal Poverty Guidelines.
(See U.S. Poverty Guidelines for 2020).

