

Winter Crisis Program
November 1st2022 thru March 31st2023
PIPP Plus Enrollment • PIPP Plus Recertification
PIPP PLUS is available year-round

Scheduling Phone Interviews Appointments:

- Same Day Appointment - Call 513-685-4478 option #2 or visit <https://app.capappointments.com/> (Open Monday thru Thursday 9am –11am to receive an appointment between 1:30 -3:45pm)
- 28 Day Appointment – Call 513-685-4478 option #1 or visit <https://app.capappointments.com/>
 - Apply online by Visiting www.energyhelp.ohio.gov (HEAP and PIPP Plus ONLY)
(Online scheduling works best with Google Chrome)

The Winter Crisis Program is design to provide qualifying households a one-time benefit during the winter months to help with reconnecting or stopping disconnection of utility service, transferring services, or obtaining new service. The program offers **up to \$175** towards households’ utility service. **Funding is also available for households with bulk fuel usage. Applicants wishing to apply for bulk fuel must have 25% or less fuel capacity and have an established account in their name at the time of application.**

ELIGIBILITY: Applicants applying for Winter Crisis program must be at or below 175% of the Federal Poverty Guidelines, reside in Hamilton County and provide required documents.

PIPP PLUS is a year-round payment plan that offers households’ affordable monthly payments that help maintain services. Each time a household makes their PIPP PLUS payment on time and in full, they will receive credits towards old utility debt and prevent new utility debt from occurring.

ELIGIBILITY: Applicants wishing to apply for PIPP PLUS must be at or below 175% of the Federal Poverty Guidelines.

POVERTY GUIDELINES: Family size of person(s) in household income must be at but not exceed:

Size of Household	12-Month Income Limit	30-Day Income Limit
	<u>175%</u>	<u>175%</u>
1	\$23,782.50	\$1,954.73
2	\$32,042.50	\$2,633.63
3	\$40,302.50	\$3,312.53
4	\$48,562.50	\$3,991.44
5	\$56,822.50	\$4,670.34
6	\$65,082.50	\$5,349.25
7	\$73,342.50	\$6,028.15
8	\$81,602.50	\$6,707.05

CAA reserves the right to request additional information for individuals applying for the HEAP benefit.

*****Please see reverse side of this flier for important documentation information*****

Documentation needed to apply for services:

(All documentation is required each time you apply for services)

- Valid Picture ID for Applicant (Includes all individuals listed on utility bill and those applying on applicant's behalf. Current notarized letter is also required for individuals' applying on applicant's behalf)
- Current Duke Energy Utility Bill (actual bill only, no door hangers.)
- Social Security Cards for all household members. (Must have the actual card or printout).
Additional documentation will be required for proof of U.S. Citizenship if missing actual social security cards.
- Proof of U.S. Citizenship for all household members- Birth Certificate, Baptismal records (must show place and date), U. S. Passport, Voter registration card, Military Service Record, Verified Citizenship for OWF Program, Indian Census Record.
- Proof of Legal Resident/Qualified Alien- Naturalization Papers/ Certification of Citizenship, INS ID Card, Alien Registration Cards/ Re-entry permits, Permanent Visa, INS Form.
- Proof of Income for the entire household for the past 30 days for all income types, **except** Self-employment and Seasonal income. **Self-employed and seasonal households most provide 12 months of documents.**
- **Reporting Zero income:** If another person or organization is financially supporting you, please provide a statement from income source detailing how your bills are paid (rent, food, utility etc.). Also, please specify any cash amount(s) and the frequency of assistance. **Statement must include providers' name, address and phone number.** If applicable, you must provide a current Subsidized housing HAP Contract Cover Letter/ Annual Lease Addendum, Rental Lease and Food Stamp printout. Please know that further documentation may be requested, such as "Wage **and Income Transcript** for all household members for all household member over 18 years of age.
- Please know that further documentation may be requested such as (IRS Transcript) and others.

Examples of Accepted Income

Please note: This is **only an example** of typical income sources and **is not** inclusive of all income documentation that may be required. If you have questions about your income documentation, ask to see a HEAP staff member **before you are call** for services.

Employment Wages: Last (2) check stubs for monthly wages. Last (3) check stubs for bi-weekly wages. Last (5) check stubs for weekly wages **or** Employment Verification Form from employer showing GROSS income for the last 30 days.

TANF, DA: Current Award Letter

Utility Allowances: Subsidized Housing HAP Contract Cover Letter/ Annual Lease Addendum

Social Security, SSI & SSDI: Current Award Letter

Pension, Veterans, Retirement: Current Award Letter

Unemployment, Employment Disability, Workers Compensation, Child Support: Last (2) stubs if paid monthly. Last (3) stubs if paid bi-weekly. Last (5) stubs if paid weekly **or** Award Letter showing benefit amount and time period.

Self-employment- Self-employment form for the past 12 months and complete prior year IRS 1040 including all schedule's that was submit to the IRS.

Seasonal Worker: past 12 month's income from the date of the application.

[Must have all the requested documentation for service. Other qualifications may apply.](#)